



**TYPE "D" TREE REMOVAL PERMIT
APPLICATION**

Date Received _____ Planning File # _____

Application Fee..... \$300

Applicant Name: _____
 Mailing Address: _____ Phone: _____
 City/State/Zip: _____
 Property Owner Name: _____
 Mailing Address: _____ Phone: _____
 City/State/Zip: _____

Assessor's Map Number (Township, Range, Section, Quarter Section)	Tax Lot(s)	Site Address	Zone

Would you like to receive assistance from the tree fund to plant a new tree? Yes No

Have the trees on the site been actively managed and maintained on the subject property for the purpose of harvesting?
 Yes No (if yes, please explain how the forestland has been managed)

Is the tree removal process a final harvest with no further planting, maintenance, or rotation of trees proposed?
 Yes No

Are any nonfir significant trees in excess of three being removed?
 Yes No (if yes, please provide a mitigation plan for trees identified below)

Tree #	DBH (A)	Minimum DBH (Q)	Replacement Trees = 1 +(A-Q)	Health
1				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead
2				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead
3				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead
4				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead
5				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead
6				<input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/> Dead

Required Submittals:

- Application form
- Map of the subject parcel, including boundaries, size, species and location of all significant trees other than Douglas Firs, and size, species and location of all heritage trees.
- Documentation that the property has been in tax-deferred status under state law provisions such as forest land deferral or small woodland deferral for a minimum of five consecutive years prior to submittal of this application.
- Erosion control and tree protection plan.
- Long-term erosion control and revegetation plan (if no further planting is expected).
- Mitigation plan (please choose one):
 - Replacement
 - Relocation
 - Payment in Lieu of PlantingIf relocating trees, please identify Map and Tax Lot _____
- Written demonstration of compliance with all approval standards, provided in hardcopy and PDF format.

I HEREBY STATE THAT THE FACTS RELATED IN THE ABOVE APPLICATION AND THE PLANS AND DOCUMENTS SUBMITTED HERewith ARE TRUE, COMPLETE, CORRECT, AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature: _____

Property Owner's Signature: _____

APPLICATION FEES & DEPOSITS

Fees and deposits are intended to cover the full cost for processing applications. They are not intended to cover the cost for interpretation of ordinances or for long-range planning. Development requiring more than one type of review (such as site plans and conditional use permits) must pay all applicable fees and deposits

Application Deposits: Certain application fees are represented by a deposit amount. Applicants shall be charged for actual processing costs incurred by the City. City staff time shall be monitored for applications which require a deposit in lieu of a non-refundable fee. Any unused portion of the deposit shall be returned to the applicant upon completion of the application process, conditions of approval, and any ensuing appeals. Any additional costs incurred beyond the deposit amount shall be charged to and paid by the applicant on a monthly basis.

Application Fees: Fixed fees are non-refundable and are based on average application processing costs rounded to the nearest \$25.

Technical Review/Publication Deposit: The actual costs charged to the City for technical review of land use applications shall be charged to the applicant. In addition, the actual costs of preparing and mailing notices to abutting property owners or others required to be notified, the costs of publishing notices in newspapers, and any other mandated costs shall be charged to the applicant. Such costs shall be adjusted as soon as the specific amounts are known and any deficiency collected from the applicant, petitioner, or appellant before any further proceedings are had, or any overpayment refunded.

GENERAL INFORMATION FOR LAND USE APPLICATIONS

- (1) Petitions, applications and appeals provided for in this ordinance shall be made on forms prescribed by the City.
- (2) An applicant shall be advised that all permits or zone changes necessary for a development project may be merged into a consolidated review process. Zone changes and permits required through the application of the overlay district and discretionary permit procedures shall be available for a consolidated permit process. For purposes of this ordinance, a consolidated permit process shall mean that the hearing body shall, to the greatest extent possible, apply concurrent notice, public hearing and decision making procedures to the permits and zone changes which have been consolidated for review.
- (3) Applications shall be accompanied by plans and specifications drawn to scale, showing the actual shape and dimensions of the lot to be built upon; the sizes and locations on the lot of all existing and proposed structures; the intended use of each structure; the number of families, if any, to be accommodated thereon; the relationship of the property to the surrounding area and such other information as is needed to determine conformance with this ordinance.
- (4) The failure to raise an issue in person or by letter filed in a timely manner precludes appeal and the failure to specify to which criterion the comment is directed, precludes appeal based on that criterion.
- (5) Approval or denial of a land use regulation or limited land use application shall be based upon and accompanied by a brief statement that explains the criteria and standards considered relevant to the decision, states the facts relied upon and explains the justification for the decision based on the criteria standards and facts set forth.
- (6) The decision of the Planning Commission will be issued with a Final Order. If a written Notice of Appeal is not filed within 15 days from the date the Final Order of the Planning Commission is mailed, the decision becomes final.

PRIOR TO PREPARING AN APPLICATION, applicants should check with City Staff to make sure they have the most updated versions of the Veneta Comprehensive Plan, Land Development Ordinance, and Land Division Ordinance.