

# CITY OF VENETA TEMPORARY USE APPLICATION

Veneta Ordinance 461, Article 7, Section 7.01 - 7.05

TEMP- 3 - 08  
Application Number

Date Received \_\_\_\_\_

Site Address: Corner of Territorial and Broadway  
Assessor's Map: 1706 36-14 Tax lot 4500

Applicant: City of Veneta  
Address: PO Box 458  
Veneta, OR 97487

Home Phone: n/a  
Business Phone: 935-2191

Property Owner: Lee Kelly  
Address: PO Box 364  
Veneta, OR 97487

Home Phone: 935-7773  
Business Phone: 935-8323

Temporary Use Permits allow, on an interim basis, temporary uses in the City not otherwise allowable in a zoning district and not otherwise a non-conforming use. No temporary use permit can be granted which would have the effect of permanently rezoning or granting a privilege not shared by other property in the same zone. RETAIL SALES are permitted only in the Commercial or Industrial/Commercial zones. Temporary uses associated with an established business are permitted without a temporary use permit. **Temporary use permits are required for independent businesses not associated with the permanent use and for temporary uses on vacant parcels of land.** Only temporary uses lasting more than two (2) days require a temporary use permit.

Garage sales are permitted only in residential zones in accordance with Ordinance 327 and do not need a permit.

FEE: Application Fee: \$350.00 annually (non-refundable)

DEPOSIT: Technical Review/Public Notice: \$350.00 (unused amount is refunded)

Temporary uses are considered a limited land use action which require public notice. The public has fourteen days in which to submit written comments. If the deposit for technical review and public notice is less than the costs incurred by the City, the applicant will receive a refund of the balance. If the deposit is more than the costs, the applicant will be required to reimburse the City prior to opening for business. Technical review does not include planning staff time which is covered by the non-refundable application fee.

Business Registration: \$25.00 before July 1st - \$12.50 after July 1<sup>st</sup> (Payable after approval of a Permit)

**Approval will be based on the general criteria listed in the Veneta Land Development Ordinance 461, Article 7, Section 7.03 (1) thru (4) as well as specific criteria, depending upon the type of use, listed in Section 7.04. (Check the type of use and submit a written statement and plans supporting the criteria listed in the applicable subsections of the Veneta Land Development Ordinance 461, Sections 7.03 & 7.04)**

- Temporary displays, sales, and/or event [Section 7.04, subsection (1)]
- Mobile food and flower vendor [Section 7.04, subsection (2)]
- Second Dwelling on Property During Construction or Demolition of Dwelling [Section 7.04, subsection (3)]
- Outdoor Storage [Section 7.04, subsection (4)]
- Manufactured dwelling as a temporary office in the commercial or industrial zone during construction of a permanent structure [Section 7.04, subsection (5)]

**Be sure you have submitted the following REQUIRED information:**

- Written statement explaining your request. The written statement must not be a general statement, it must address each of the required criteria in detail.
- Site plan showing location of any proposed structures, activity areas, and parking with respect to property lines and existing buildings. The parking plan must include the dimension and number of existing parking spaces, entrances & exits, and driveway approaches). Approval is based on the site plan as shown on the application.
- Drawings or photos showing proposed structures.
- Any other information needed to describe the proposed use in sufficient detail for the Building and Planning Official to determine how the proposed use meets the approval criteria.

Refer to the Veneta Land Development Ordinance 461 Article 4 for zoning information & required setbacks  
 Refer to the Veneta Land Development Ordinance 461 Article 5 for parking & traffic flow, signs, and special setbacks.

**FOR OFFICE USE ONLY**

Is the temporary use compatible with the Veneta Comprehensive Plan & Zoning District?	
Does the temporary use have significant adverse impacts on the surrounding neighborhood?	
Is Planning Commission review required? (If YES, the temporary use application must be submitted 30 days prior to a Planning Commission meeting)	
Are special conditions required other than those specific to the proposed use? (If YES, see special conditions listed below)	
Does the temporary use comply with the applicable criteria for the type of use?	
Based on the plot plan and information submitted, is building permit approval required?	
Is fire Marshall approval required? (Includes mobile devices, push carts, all structures less than 120 square feet, tents)	
<b>SPECIAL CONDITIONS:</b>	
APPLICATION IS	APPROVED DENIED
Signature of Planning Official	
Date	

I hereby acknowledge that I understand the criteria of approval for a temporary use permit and certify that the information submitted is accurate and complete. I also certify that I have complied with all state and county regulations.

\* Brian Isaacs BRIAN ISAACS, Community Serv Dir.  
 Applicant's Signature

5/9/08  
 Date

I have authorized the above named applicant to use my private property for the requested temporary outdoor sales activity.

\* Lee R Kelley  
 Property Owner's Signature

\_\_\_\_\_  
 Date